



**BOSNIA AND  
HERZEGOVINA  
FEDERATION OF BIH  
UNA—SANAKANTON  
THE MUNICIPALITY OF  
BOSANSKA KRUPA**

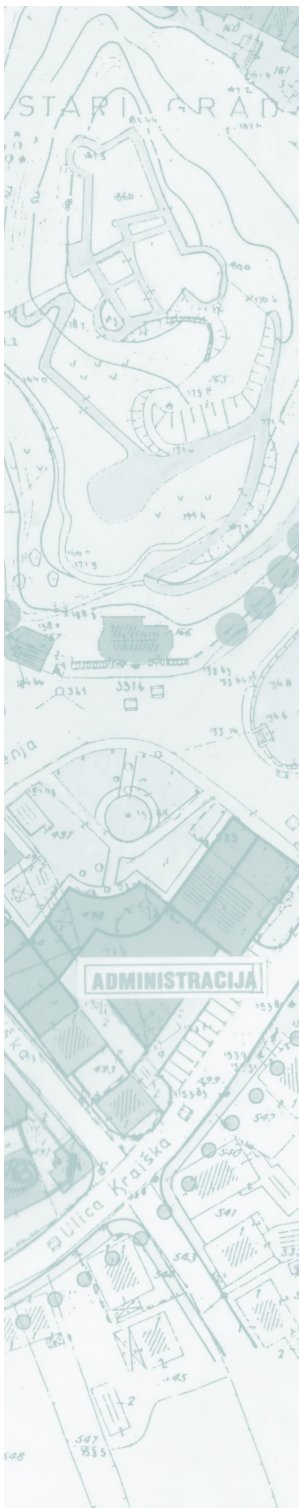
# HOW TO GET A BUILDING PERMIT

## BUILDING PERMIT

Building permit is the administrative act on the basis of which the construction of the building and the performance of other operations in the area can be accessed. Before applying for obtaining a building permit, it is necessary to make the "main project". The main project must be coordinated with urban - technical conditions of urban planning consent or location information.

## APPLICATION

The application form for the issuance of building permits can be obtained at the Center for license issuance, as well as on the website of the Municipality of Bosanska Krupa, and is handed to the receptionist - administrative office. The application shall be attached to the document: final decision on land use permit or location information, the main project in three copies, with the proof of revision for the facilities that are subject to audit, (audit performed by authorized legal entity), proof of right to build (land book excerpt or other relevant evidence referred to in Article 9 of the Law Spatial planning and construction ("Off. Gazette of USC" number; 12/13, 3/16) , proof of payment of the cost of construction land, the consent of the company and the competent authorities (electrical, municipal, agricultural, water management, fire, sanitary, environmental, etc.) obtained in the process of issuance of urban permit or location information - other contributions determined by the Spatial Planning and Construction, and a special rule for a particular building or spatial intervention, the fee (the amount depends on the type of object). Evidence for construction must be original copy and can not be older than 6 months. In the case where a party is represented by a proxy, authorization has to be handed in together with the application. Necessary approvals are obtained with the relevant institutions where the fee is paid by internal regulations.





## IT IS IMPORTANT TO KNOW

Approval for construction shall be issued within 20 days from the date of application or from the day of the receipt of a complete application. Clause validity to the decision is placed after 15 days of receipt from an official at the Centre for licences. Approval for construction ceases to be valid within one year from the date when the decision was valid, but can be extended for one year if the conditions under which it is issued have not been changed. Request for extension of permits shall be submitted 15 days before their expiration. The beginning of works must be reported to the inspection within 8 days prior to commencement of work itself.

## REQUEST FOR APPROVAL FOR CONSTRUCTION OF FACILITY CONSISTS OF

- ◆ Full name and surname and the name of one parent
- ◆ Address of residence
- ◆ Identification number
- ◆ Phone number
- ◆ type of object
- ◆ The purpose of the facility
- ◆ The size and number of floors
- ◆ Location description (cp and cadastre)

### Attachments:

- ◆ Urban approval / location information
- ◆ The main project in three copies
- ◆ Evidence for construction
- ◆ Copies of the obtained permits (installations, utility, water management, environmental, fire, sanitary, etc.)
- ◆ Proof of payment of fees for land development (deposit slips)
- ◆ The fee (deposit slips)